

SCORING CRITERIA: 1-10
 0 = Not Provided or Addressed
 1 = Poor
 5 = Average
 10 = Excellent

Addendum C

IRB Proposal Evaluation Matrix

	IRB 1	IRB 2	IRB 3			Notes
1. Adherence to RFP Instructions						
Timeliness						
Completeness						
Overall quality and professionalism						
Overall responsiveness						
Average Score						
2. Thoroughness of Review - High Priority						
Expertise						
Interaction with Site and PI						
Dedicated Contact Person						
Policies and Procedures						
Average Score						
3. Timing - High Priority						
Actual Response Time						
Score						
4. Cost - Medium Priority						
Costs						
Score						
5. Customization - High Priority						
Religious Directives						
Other						
Average Score						
6. Reports and Documents - Medium Priority						
Electronic Submission						

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	IRB 1	IRB 2	IRB 3			Notes
Supporting Information						
Average Score						

7. Experience of Reviewers, Credentials - High Priority

Work with Other Health Systems						
List of References						
FDA Reports						
Accreditation						
Negative Citations						
Average Score						

8. Transition of Studies - Lower Priority

Approach						
Timing						
Cost						
Average Score						

9. Continuing Education of IRB - Lower Priority

Panel Bios						
Score						

TOTAL SCORE:						
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