Administrative Approval Form for Research Protocols

Date:

Study Title:

Principal Investigator:

Required Acknowledgments:

Manager, Clinical Trials Operations   **Date**
This study meets the approval criteria, recommend approval ☐
This study does not meet the approval criteria, recommend denial ☐   Comments:
based on the following:

Does not meet:
Mission and Vision ☐   Operational Criteria ☐
Criteria
Documentation Criteria ☐   Legal/Compliance Criteria ☐
Budget Criteria ☐   IRB Criteria ☐

Healthcare Ethicist, if applicable   **Date**
This study meets the approval criteria, recommend approval ☐
This study does not meet the approval criteria, recommend denial ☐   Comments:
based on the following:

Does not meet:
Mission and Vision ☐
Criteria

Director, Finance, if applicable   **Date**
This study meets the approval criteria, recommend approval ☐
This study does not meet the approval criteria, recommend denial ☐   Comments:
based on the following:

Does not meet:
Budget Criteria ☐

Administrative Executive   **Date**
This study meets the approval criteria, recommend approval ☐
This study does not meet the approval criteria, recommend denial ☐   Comments:
based on the following:

Does not meet:
Mission and Vision Criteria ☐   Operational Criteria ☐

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| Documentation Criteria | ☐ | Legal/Compliance Criteria | ☐ |
| Budget Criteria | ☐ | IRB Criteria | ☐ |

Director, Legal/Compliance, if applicable   **Date**

This study meets the approval criteria, recommend approval   ☐

This study does not meet the approval criteria, recommend denial   ☐   Comments:
based on the following:

Does not meet:

Legal/Compliance Criteria   ☐

If after detailed analysis, the study does not meet Budget or Operational Criteria and the PI has requested the study proceed to the Operations Council for review:

CSM Operations Council   **Date of Meeting**

This study meets the Budget and/or Operational criteria,   ☐
recommend approval

This study does not meet the Budget and/or Operational   ☐
approval criteria, recommend denial

Comments/Concerns Raised: