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| Job Title | Vice President of Ethics |
| Reports To | Executive Vice President of Mission |
| Supervises | Oversees regional ethic committee  |
| Department | Mission  |

**Position Summary**

In collaboration with the Executive Vice President of Mission, the Vice President of Ethics provides system-wide ethical education and formation, oversees clinical and organizational ethics consultation processes, and has responsibility for drafting and reviewing ethical standards and policies.

**Essential Functions**

* Leads the ethical education and formation of physicians, nurses, administrators, facility ethics committees, palliative care teams, chaplains, and others, across the system.
* Designs and delivers ethics-related education and formation programs in a variety of formats, including online.
* Oversees clinical and organizational ethical consultation processes.
* Leads the development and updating of ethical guidelines for the system.
* Participates in reviewing selected policies, contracts, and marketing materials for ethical integrity.
* Is available to help respond to internal and external inquiries on ethics-related subjects.
* Chairs the Ethics Committee.
* Serves as a member of the Internal Review Board.
* Serves as a member of the Mission Services Committee.
* Has responsibility for planning and presenting the annual Ethics Conference.
* Participates as needed in communicating with the local ordinary regarding ethical issues related to Catholic identity and mission.
* Supports selected committees and boards

**Qualifications**

* Master’s degree or equivalent
	+ in health care ethics/bioethics, and courses in Catholic theology, OR
	+ in theology/theological ethics with a concentration in health care ethics/bioethics
* Ph.D. or equivalent
	+ in Catholic theology/moral theology with an expertise in health care ethics/bioethics, OR
	+ in health care ethics with a master’s degree in theology, OR
	+ an MD or JD with master’s level work in health care ethics/bioethics and in theology, especially Catholic moral theology
* Minimum five years of experience working as an ethicist in Catholic health care settings.
* Expert knowledge of the Catholic moral tradition, including Catholic social teaching and the Ethical and Religious Directives for Catholic Health Care Services.
* Familiarity with ethics committees and the process of clinical consultation and health care law, especially the classic cases.
* Demonstrated ability to teach, present, and write clearly and effectively.
* Demonstrated ability to communicate effectively with diverse groups (e.g., clinicians, patients and families, administrators, employees, and the media) and to facilitate meetings and groups.
* Demonstrated ability to develop educational programs and resources.
* Publications in health care ethics/bioethics.
* Ability to travel on a regular basis to various sites around the system.

**Responsibilities, Expectations & Standards:**

* Commitment to the daily application of mission, vision, core values and social principles to serve patients, their families and our community.
* Uphold standards of Communication, Attitude, Responsiveness and Engagement (CARE) with enthusiasm and sincerity.
* Maintain confidentiality.
* Work effectively in a team environment, coordinating work flow with other team members and ensuring a productive and efficient environment.
* Comply with safety principles, Federal and State laws, regulations and standards.
* May be involved on organization committees or boards.